

Board of Education Special Regular Meeting

February 21, 2017

5:30 P.M.

**Zanesville City Schools
National Road Elementary**

3505 East Pike

Zanesville, Ohio

Board of Education Members:

Vicky French - President

Brian Swope – Vice President

Scott Bunting

Mike Coulson

Fred Curry



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Wanda Cornell	Zane Grey Elementary
Ryan Martin	Zane Grey Elementary
Owen Miller	Zane Grey Elementary
Leona Rivera-DeJesus	Zane Grey Elementary
Laney Hardwick	National Road Elementary
Kera Johnson	National Road Elementary
Johnna Paynter	National Road Elementary
Alaysia Barnett	John McIntire Elementary
Mayci Hague	John McIntire Elementary
Kylie Osborne	John McIntire Elementary
Caleigh Peterson	John McIntire Elementary

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

Good Awards

Michael Cater-Pletcher	Zane Grey Elementary
Wanda Cornell	Zane Grey Elementary
Ryan Martin	Zane Grey Elementary
Owen Miller	Zane Grey Elementary
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Kylie Osborne	John McIntire Elementary
Caleigh Peterson	John McIntire Elementary

E. ZEA PRESENTATIONS/COMMENTS

F. ZANESVILLE COMMUNITY HIGH SCHOOL PRESENTATIONS/COMMENTS

G. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Organizational meeting on January 10, 2017 and the special regular meeting immediately following the organizational meeting on January 10, 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. January Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for January:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the January 2017 bank reconciliation and financial reports for the Zanesville Community High School.

4. Contract with Local Government Services Section of the Auditor of State (LGS)

Approve a contract with the Local Government Services Section of the Auditor of State (LGS) to provide GAAP consulting services. LGS will use their conversion software and information provided by the District to compile the basic financial statements for the fiscal years ending June 30, 2017, June 30, 2018 and June 30, 2016.

It is estimated that 420 hours will be needed to complete the project for each fiscal year. Fees for these services will be billed monthly at \$50 per hour and the total cost is not anticipated to exceed \$21,000 for each fiscal year. If additional time is needed LGS shall notify Zanesville City Schools regarding any amendment to the contract that may be required.

5. Donations

Accept the following donations to support Robotics

\$2,000 from William Stewart, Zanesville, OH

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation – Administrative

WHEREAS, Jason Taylor is currently employed by the Board under an administrative contract as Middle School Principal; and

WHEREAS, Jason Taylor submitted a letter of resignation to the Superintendent on February 15, 2017 resigning from his administrative contract effective July 31, 2017; and

WHEREAS, Jason Taylor holds a continuing teaching contract with the Board;

NOW, THEREFORE BE IT RESOLVED that the Board hereby accepts Jason Taylor’s resignation, to take effect at the conclusion of his administrative contract, July 31, 2017. Jason Taylor will remain employed by the Board as a teacher under his continuing teaching contract. Jason Taylor’s teaching assignment and compensation will be addressed consistent with the terms of the collective bargaining agreement with the Zanesville Education Association.

This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

2. Administrative Stipend

Approve a stipend for Mike Emmert, Assistant Principal at Zane Grey Elementary as LPDC Administrator in the amount of \$1,616 effective the 2016-2017 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

3. Resignation – Classified

Accept the resignation of Angie Grandstaff, food services at John McIntire Elementary, effective January 26, 2017. Reason for resignation is personal.

Accept the resignation of Cary Grandstaff, transportation, effective January 27, 2017. Reason for Resignation is personal.

Accept the resignation of Teresa M. Halley, aide at Zane Grey Elementary, effective February 31, 2017. Reason for resignation is retirement.

Accept the resignation of Janet Uphold, transportation, effective May 31, 2017. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

4. Employment – Permanent Substitute Teacher

Approve Christina Hanifan as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2016-2017 school year, effective January 11, 2017. Rate of pay will be \$80.00 per day.

Approve Nicole L. Watts as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2016-2017 school year, effective February 8, 2017. Rate of pay will be \$80.00 per day.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

5. Hourly Rate Increase

Approve an increase in hourly rates for the following substitute and intern positions due to the State of Ohio minimum wage increase, effective January 1, 2017.

	Old Rate of Pay	New Rate of Pay
Substitute Aides & Tech Interns	\$8.10/hour	\$8.15/hour

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

6. Family Medical Leave of Absence – Certificated

Approve a paid/unpaid family medical leave of absence, for Kristin Benincasa, Speech Language Pathologist at Zane Grey Elementary, effective February 1, 2017 through March 31, 2017. Leave of absence is due to birth of a baby.

Approve a paid/unpaid family medical leave of absence, for Kaleigh Harris, Intervention Specialist at Zanesville Grey Intermediate, effective December 19, 2016 through February 15, 2017. Leave of absence is due to care of newborn.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunt _____ French

7. Supplemental Contracts

Accept the following supplemental resignations for the 2016-2017 school year:

Name	Position	Reason
Lauren France	Mentor Teacher	RE requested change in mentor for personal reasons.

Approve the following supplemental contracts for the 2016-2017 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Summer Bendle	NRE	Mentor Teacher (3 mo.)	3	IX	\$426.69
Paige Harris	Track	Middle School Coach	0	IX	\$1,131.00
Dillon McDermott	Baseball	Assistant Varsity Coach	0	VIII	\$1,616.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

8. Curriculum and Instruction Building Leader (CIBL)

Approve Alan Higgins as Curriculum and Instruction Building Leader for the second semester of the 2016-17 academic year. Supplemental pay will be \$500.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

9. Substitute Clerical Staff

Approve an increase in pay for substitute secretaries to \$10.00 per hour effective February 1, 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

10. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2016-2017 school year.

Substitute Teachers			
Abbie Brocklehurst	Jennifer A. Caveness	Charla Kempa	Dillon McDermott

Substitute Maintenance			
Paul Beaschler			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

11. Overnight Wrestling Events

Approve all qualifying Zanesville Wrestling team members to attend overnight tournaments in Hilliard, Ohio on March 3-4, 2017 and Columbus, Ohio on March 9-11, 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

12. Agreement with Rachel Bigham

Approval to enter into an agreement with Rachel Bigham, Contract TVI/O&M Services to provide service to students as needed. This contract was effective January 17, 2017. Cost to be no more than \$800.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

13. Agreement with Muskingum University Athletic Training Department

A resolution to enter into a partnership between the Zanesville City Schools and Muskingum University Athletic Training Department. This agreement will allow the Zanesville City Schools Athletic Department to utilize student trainers from Muskingum University under the supervision of head trainer Steve Shroyer, who is assigned to Zanesville City Schools under an agreement with Genesis HealthCare System.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

14. School Resource Officer

Approve the agreement between Zanesville Police Department and Zanesville City Schools for a second police officer to work as a School Resource Officer for the remainder of the 2016-2017 school year, in the amount of \$35,119.60. Effective date of employment is January 5, 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

15. Strategic Plan Amendment

Resolution to amend the previously approved three year Strategic Plan, originally board approved on August 16, 2016 to include an additional goal, # 7 – Community School Sponsoring.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

J. REPORT/DISCUSSION ITEMS

Principal’s Report - Michelle Jordan, National Road Elementary

K. BOARD COMMITTEE UPDATES

**Legislative Liaison
Student Achievement Liaison
Audit Committee
Insurance Committee
Buildings & Grounds Committee**

L. CLOSING COMMENTS

M. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

EXECUTIVE SESSION (continued)

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
 Time returned to public session: _____ a.m./p.m.

_____ moved and _____
 seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

N. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
 seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry